



## Guildford Astronomical Society

Minutes of the GAS Committee Meeting on 28<sup>th</sup> June 2018 at 7:30pm  
at Copthorne, 37 Bramble Bank, Frimley Green, GU16 6PN

1. Present:

Paul Daniels (PD) President, Gordon Ebbon (GE) Health & Safety, Martin Baker (MB) WebMaster, Matthew Mallinson (MM) Library, Nick Tanton (NT) Observing Liaison & Adrian Lilly (AL) Secretary.

Apologies for absence were received from Pam Noon (PN) Treasurer, Tony Questa (TQ) OMT and Stephen Piatkowski

2. Minutes of the Previous Meeting.

The minutes of the previous meeting were accepted as an accurate record of that meeting.

3. Matters arising from Previous Meeting.

- a. Final draft of Questionnaire with MB for proof reading. Completed apart from some aesthetic tweaks and will be circulated at or near to AGM.
- b. 3b sponsorship donation from SSTL invoice has been dispatched; as soon as payment has been received PD will contact Cathedral people with view to sharing the donation
- c. Holmbury steps still to be completed, B Stracy will finish the project soon.
- d. Still to doMB had claimed the Twitter account and it was hoped that Rob and Julia as the outreach team would undertake mastership, SP to negotiate  
(action SP)
- e. There is currently no Induction Hearing loop in the lecture theatre, there was some suggestion from the University that this would be installed during the Summer recess.  
(action NT)

#### 4. Presidents report

PD reported that he had finally sold his house and purchase of the new accommodation was reaching final conclusion.

NT wanted to have recorded in these minutes the debt of gratitude we owe to Paul for his unstinting work establishing GAS as a premier Astro Society with an enviable record of exceptional speakers.

PD had not yet received booking forms for forthcoming year for lecture theatre use

#### 5. Secretary's Report.

AL had received an enquiry from a Mrs. Moira MacQuaide Hall regarding any historical reference to a Mr John Rand Capron. This Victorian was a Antiquarian Astronomer gentleman living in Guildford. PD used had contacts in the RAS and was able to provide the enquirer with some valuable leads for her researches. There may be a contact here for a future Society lecture.

#### 6. Financial Report.

PN was unable to attend but reported the society remained in good financial health.

The end of year accounts had been completed and were being checked in preparation for presentation at the AGM

#### 7. Library Report.

We had benefitted from the generosity of Mr J Cossins, a member who has donated some 70 books most of them are at University undergraduate level and of recent dates. It was agreed we should offer him honorary membership for a year in gratitude.

#### 8. Health & Safety.

GE was preparing to do another H&S assessment of the Holmbury site with TQ.  
(action GE)

#### 9. Website Report

- a. The GDPR statement had been completed and agreed. I copy will be inserted on the GAS website. If there are any useful or significant difference an anticipated FAS on GDPR we could update as necessary.

- b. MB had closed the bulletin board and the members email addresses as agreed. He had however retained those addresses and forwarders appertaining to committee members

10. OMT Report TQ was unable to attend this meeting but had prepared a report appended below in its entirety

**GAS OMT Report 28.06.18**

**From Pam Hewitt:**

*Note: required, need attention etc means it's being attended to*

**Gardening**

*Ongoing – 'Bush Cutter' required tackling vegetation to the left of GO2 to facilitate access for preservation treatment.*

**GO1 Maintenance**

*Front flap – all four corners need attention – Peter Haines suggests a quick fix with a 'ply sandwich' although it won't be long term. Nick Tanton is investigating the possibility of a replacement long term non ply solution (using his boat experience).*

*Internal requires more strengthening where the water seeps through the circular bit ( Brian Stracy is doing).*

*Scrape off flaking paint on the dome and paint.*

*There is still occasional water ingress following heavy wind & rain.*

**GO1 Training**

*Following the training of 4 trainers we have a further 4 fully trained members enthusiastically using GO1 and a further 2 members waiting on their final session to be signed off.*

*Revised current training notes and instructions are in situ at the observatory.*

**GO4 (Store)**

*Racking required for better organisation of the outreach equipment and loan scopes.*

*Step has been repaired (see action last minutes) - permanent step to be made using rubble strewn about.*

**GO2**

*Preservation treatment required*

**GO3+GO4 (Warm Room & Store)** *requires preservation treatment to one side & apex of building.*

**TQ Addendum:**

**GO2 + GO3 (the warm room)**

*Colin McGill has set up The Sky X and associated add-ons with a link from GO3 to GO2.*

*Currently it's his own version for training purposes on the basis that GAS has agreed to buy*

*and install GAS's own version (agreed at a recent committee meeting – see minutes). We are aiming to in September.*

*Colin has also produced a User Guide to the new set up which he sent to TQ for review. Early impressions: it's easy to learn, easy to use and after a short set-up for each session allows the user to control from the comfort of the warm room for the whole of the exposure time.*

- a. TQ wanted to emphasise the importance of ensuring we had documentary evidence of Public Liability Insurance cover of organisations appealing for our assistance in outreach activities. Any cover GAS has is solely for anything attributable to the society and it's members and equipment.

12. A.O.B.

- b. There were still a few vacant slots for speakers. It was hoped that between them PD<NT &SP could fill them quickly

**The next GAS Committee Meetings will be: 2<sup>nd</sup> August 2018**