



Guildford Astronomical Society

Approved Minutes of the GAS Committee Meeting on 8th June 2017 at 7:30pm
at Copthorne, 37 Bramble Gate, Frimley Green, GU16 6PN

1. Present:

Paul Daniels (PD) President, Pam Noon PN (Treasurer), Stephen Piatkowski SP (Out-reach & program coordinator), Nick Tanton (NT) Observing Liaison, George Zealey (GZ) Health & Safety, Matthew Mallinson (MM) Library & Adrian Lilly (AL) Secretary

Apologies for absence were received from Anthony Ward & Tony Questa.

2. Minutes of the Previous Meeting.

The minutes of the previous meeting were accepted as an accurate record of the meeting.

3. Matters arising from Previous Meeting.

- a. 3 E. The display boards previously offered by TQ were apparently light-weight and unlikely to be useable in the type of environment anticipated at GAS events. It was agreed we should approve the purchase of more suitable display boards. Prices to be obtained for the next meeting (Action SP & TQ)
- b. 3 F. GZ's request for a website repository for H&S assessments still in hand to be postponed for action by new webmaster.
- c. 3 J. A more comprehensive policy on behaviour and responsibility for both committee members and members is under construction by PD based on similar documents common in Universities and RAS. (Action PD)
- d. 4 K. It was agreed that further efforts to press the StellaCam may prove to be a waste of time. SP & NT to cost the purchase of a new unit. (Action SP & NT)

4. President's Report.

- a. PD was concerned to ensure that the constitution permitted the selection of a committee member to chair meetings in his possible absence, but it was agreed that this was perfectly acceptable just as it was to appoint and select

specific tasks to other individuals. This agreement would enable PD to undertake the special tasks of a President thus relieving him of the time consuming day to day duties of organising committee meetings.

- b. GZ agreed to investigate a code of conduct policy for members and committee (Action GZ)
- c. The calendar was in part completed as much as 5 speakers were confirmed and 5 had verbally agree but no committed.

5. Secretary's Report.

- a. It was agreed that minutes would be circulated to co opted sub committee members and published on the GAS web site but only after they had been approved. (Action AL)
- b. AL to enquired if TQ had taken minutes for the 22016 AGM. (Action AL)

6. Financial Report.

- a. PN had confirmed we had £7292.67 in account
- b. PN proposed there was no need increase subscriptions. AL was of the opinion that a small but regular increase was always a prudent policy, but it was agreed to consider an increase for the 2018/19 year.
- c. PN was concerned that lapsed members should be marked accordingly on the database much sooner as if their names were still on the members list even though they had not paid their subscription it could be construed that they were still entitled to members benefits. (Action PD)
- d. We currently have 167 subscribing members.

7. Library Report.

- a. NT would prepare artwork for a poster for the Book loan area. (Action NT)

8. Health & Safety.

- a. The H&S report was now complete
- b. The electrical safety certificate for the Holmbury site had now been issued but there were a few recommendations of very minor nature such as fixing cable runs which should be attended to.

9. Website Report

- a. AW had made it clear that due to matters of a personal nature he would not stand for reelection.

10. OMT Report

- a. Julia reported that after the high winds and heavy rainfall only minor water ingress at GO1 could be detected

11. Outreach report

- a. The Dobsonian festival held at Albury had proved very successful evening
- b. Concerns were expressed that we may be obliged to pay for parking at Albury. For the time being future events will be assembled on the LHS (facing) of the cricket grounds.
- c. It seemed that the forth coming cathedral event would take place after all.

12 AGM

NT would inspect the accounts whilst on vacation but would be available for the AGM.

Committee proposals

It was proposed that another Members Survey should be carried out during the following administration

AOB

The Theatre had been booked for the following year however a double booking had occurred so the 2018 AGM would have to be held on July 12th.

The next GAS Committee Meeting will be: 8th August 2017, future meeting dates to be decided by the next committee